

IFTA AUDIT COMMITTEE TELECONFERENCE MINTUES
October 11, 2016

Jurisdiction Representatives:

Dave Nicholson, Chair, OK
Jeff Hood, Ex-Officio, IN
Bob Gattinella, RI
Jimmy Tompkins, AL
Lynden Landholm, KS
Beth Duda, AZ

Helen Varcoe, Vice Chair, MT
Kelly Heaton, AR
Stacey Hammock, WY
Joel Foreman, NE
Kristie Zanis, NH
Marsha Douglas Roy, QC

Board Liaisons:

Steve Nutter, VA
Joy Prenger, MO

IFTA Inc., Advisors:

Debbie Meise
Tammy Trinker

Roll Call: Joy was absent.

Approval of September 13, 2016 meeting minutes; Bob motioned and Jimmy second to accept minutes as is; motion carried; minutes pass.

Ballot 4

This ballot has been placed out for comments and the comment period ends October 25, 2016. As of October 7, 2016 there have been nine jurisdictions that have indicated their position and all nine are in support of the ballot. Helen asked everyone to remind their commissioners to support and or comment on this ballot.

BPG

Dave and Helen are reviewing the responses from the survey that was sent out. Dave explained he would like this to be ready for the workshop and that he appreciates Monica's and Jody's work on this project.

Planning Committee

One of the breakout sessions will include vendors that compile data electronically. The planning committee has sent a letter to all potential vendors. Final logistics, rooms and times are being finalized. The attendees will move from room to room during the breakouts. There will be four presenters for each breakout session except for the vendor breakout. This will allow one from each of the presenter teams the opportunity to go to the vendor session.

Each breakout will get certain scenarios. Small groups at a time will go the vendor session. The breakout sessions include manual records, electronic records, general scenarios and the vendor's session.

Workshop Scenarios

If anyone has any more scenarios to submit, please do so to Dave and Helen. If we don't get to all the scenarios we have, we can discuss them in the general session.

Workshop

Dave asked for volunteers to present during the breakout sessions. Bob and Kristie have volunteered to be presenters together. Beth, Jimmy and Joel volunteered for manual records or general scenarios. Kelly and Stacey volunteered as well and Marsha volunteered as an alternate if needed.

Industry Averages

Potential survey questions were discussed.

- Do you use the Industry Average chart? If yes, how often and at what level?
- Have you had a court case or hearing where you had to defend the chart?

Marsha explained that Canada uses the Canada statistics website. They use the fleet averages and have had no court cases regarding the use of those averages.

Dave asked if everyone would like this effort continued and everyone agreed it should continue. He will ask the Board if they want to add this to our permanent duties.

ARWG

The update from Stacey is they are still in the process of developing questions for a survey to send to the IFTA community.

New Business

Later this month there is an Attorney's Section meeting in Chandler, Arizona. Beth and Dave will give a presentation on the audit process and record keeping requirements regarding ballot 3.

Bob motioned to adjourn the meeting; Kelly second; motion carried; meeting adjourned.